



<b>Job Title:</b>	<b>HEALTH, SAFETY &amp; WELFARE OFFICER</b>
<b>Department:</b>	<b>TECHNICAL DEPARTMENT</b>
<b>Position Type:</b>	<b>FULL TIME</b>
<b>JOB DESCRIPTION</b>	
<p>The Employee shall perform the duties and exercise powers consistent with health, safety and welfare on a construction site. This is a project site-based role and will involve the majority of the day on the site, enforcing, educating and encouraging safe working practices. The duties shall include but not limited to the following:</p>	
<b>ROLE AND RESPONSIBILITIES</b>	
<ul style="list-style-type: none"><li>• Preparation of Health and Safety policies, regulations, and risk assessments to minimize injuries and accidents on construction site.</li><li>• Responsible for all health, safety and environmental aspects (in worksite).</li><li>• Undertake site audits and site inspections.</li><li>• Training Staff, keeping HSE records.</li><li>• Investigate accidents and identifies causes.</li><li>• Acting as the site's point of contact for any H&amp;S enquires as well as any emergency services events.</li><li>• Checking compliance with legislation and working with the site team to promote the safe conduct of work in general.</li><li>• Make recommendations concerning the modification, improvement, or removal of any company equipment, facilities, or machinery that is hazardous to employee safety or health.</li><li>• Provide safety induction trainings for any contractor or others that will be on site.</li><li>• Conduct daily safety audits and inspections to ensure compliance with government regulations.</li><li>• Good knowledge of all actions of the Emergency Plans under the instructions of the Security and Safety Manager.</li><li>• Attending to project weekly progress meetings.</li><li>• Conducted activity planning meetings with subcontractors prior every work to be executed.</li><li>• Writing method statements and risk assessments for the jobs to be done.</li><li>• Undertake other project specific tasks and responsibilities if needed.</li></ul>	
<b>QUALIFICATIONS AND EDUCATION REQUIREMENTS</b>	
<ul style="list-style-type: none"><li>• Qualified in Health &amp; Safety related field i.e. IOSH, NEBOSH.-</li><li>• At least 10 years of proven working experience in construction and minimum of 5 years in a H&amp;S role.</li><li>• Proven experience in a site-based role with main contractor or client.</li><li>• Good knowledge of industry standards and regulations.</li><li>• Excellent knowledge of both spoken and written forms of English is required.</li><li>• Good organizational and record-keeping abilities. Ability to maintain good record of all safety-related activities.</li><li>• Self-motivated. Must be self-directed and able to operate with limited supervision.</li><li>• Ability to work as part of a team.</li><li>• Initiative and Confidence.</li></ul>	



<ul style="list-style-type: none"><li>• Integrity, Creativity and Confidentiality.</li></ul>
<b>REPORTING</b>
Reporting to the Head of Technical team
<b>BENEFITS</b>
The Company offers an attractive remuneration package based on qualifications and experience, including Medical Insurance, as soon as the probation period expires, as well as excellent opportunities for career development and advancement. If you believe that you have the above qualifications and this opening sounds challenging, send your CV to <a href="mailto:careers@marinaayianapa.com">careers@marinaayianapa.com</a> .
<b>LOCATION</b>
The Employee's normal place of work will be at the office in Ayia Napa.