

CSP (Cyprus Services Provider) is a joint venture especially established to provide subcontracting services to Interserve a services, maintenance and building group which had been awarded in September 2006 the Infrastructure Service Provider (ISP) Contract with the Ministry of Defence (MoD) for the repairs, maintenance and new builds on the military bases on the island.

In order to deliver our service to the Client, we are looking to engage Quantity Surveyors for the following posts:

### **Quantity Surveyor (RAF Akrotiri)**

#### **General Role**

The Quantity Surveyor will undertake the measurement and pricing of New and Discrete Works and also prepare pricing documents for Works that are to be tendered.

#### **Duties and Responsibilities**

- To provide pre and post quantity surveying services Works including the preparation of estimates and the examination and evaluation of final accounts including the measurement and assessment of works carried out on a schedule of rates basis.
- To check and value all ordered works carried out on the contract, either by DEL or supply partners, to ensure they are in compliance with the contractual agreement prior to submission.
- To prepare fixed price quotations as requested by the Client and Demand Organisations.
- To assist the Commercial Manager in the production of budget and financial information relating to the contract.
- To become involved in any tendering exercises, ensuring that tenders are carried out in accordance with agreed procedures to provide transparency to the Client. Also to be involved in the tender financial assessments as required.
- To strictly adhere to all HSE regulations as laid down by the company, the customer and the relevant legislation.
- To undertake any other work that is assigned to him/her by the management, relevant to his/her duties.

#### **Profile**

- Quantity Surveyor with at least 2 years' experience.
- Working knowledge of operating schedules of rates would be an advantage.
- Working knowledge of SPONS, NBA etc.
- Ability to work as part of a team.
- Ability to work to deadlines.
- Produce concise information and documentation with attention to detail and presentation.
- Good communication and interpersonal skills.
- Ability to work within a QA system environment.
- IT literate on all MS Office programs.

#### **Qualifications**

B.Sc. in Quantity Surveying. Membership of a professional body such as RICS would be an advantage for experienced quantity surveying applicants.

For more information on qualifications and experience required as well as on duties and responsibilities please contact Ms Janet Yianni on 25963022.

Applicants should send their C.V. with a covering letter to the following address or by email to [janet.yianni@interserve.mod.uk](mailto:janet.yianni@interserve.mod.uk) by 30<sup>th</sup> June 2022.

Attention to: Janet Yianni  
CSP Joint Venture  
PO Box 55634, Limassol 3781

All applications will be treated with the strictest confidence.